

TRANSPARENCY STATEMENT

in accordance with the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation)

1. The identity and contact details of the data controller are the following:

LAETITIA PALMAERTS
Avenue de Joli-Bois 12
1150 Woluwe-Saint-Pierre
+32 496 53 69 72
lpalmaerts@hotmail.be

2. The supply of personal data is necessary for execution of the translation contract concluded or to be concluded between LAETITIA PALMAERTS and the data subject. For billing purposes, the supply of personal data is also a legal obligation imposed on the data controller. The supply of personal data is therefore a necessary condition for performance of the contract or compliance with this legal obligation. If the data subject does not provide the required personal data, the aforementioned contract may not be enforceable.
3. The personal data of the data subject come from the data subject or through the intermediary acting between Laetitia Palmaerts and the data subject.
4. The personal data of the data subject may be disclosed to third parties or subcontractors with which binding contracts have been signed to provide appropriate or suitable guarantees that the processing of the data subject's personal data meets the requirements of the General Data Protection Regulation and that the rights of the data subject will be protected.
5. The data subject's personal data can be transferred to recipients in third-party countries with which binding contracts have been signed to provide appropriate or suitable guarantees that the processing of the data subject's personal data meets the requirements of the General Data Protection Regulation and that the rights of the data subject will be protected.
6. The personal data will be kept as long as necessary for the purposes for which they are processed.
7. The data subject has the right to ask the data controller for access to its personal data, rectification or erasure of them, or limitation of the processing concerning the data subject. It also has the right to oppose the processing and right to data portability.
8. When the processing is based on consent, the data subject has the right to withdraw consent at any time without affecting the lawfulness of the processing based on consent done before consent was withdrawn.
9. The data subject has the right to file a complaint with the Belgian Data Protection Authority, rue de la Presse 35, 1000 Brussels, tel. +32 2 274 48 00, email: contact@apd-gba.be